



AGREEMENT No

Concluded on the day _____ in Warsaw, between Public Libraries in the Ochota District, ul. Grójecka 77,
02-094 Warsaw represented by: _____ hereinafter referred to as the
Library,

(name and surname of the person authorised to conclude the contract on behalf of the Library)

and

(full name of the institution)

name, surname, position of the person representing the institution

Institution's adress

E-mail _____

tel. _____

§ 1

The Library is obliged to make available to the Reader all services offered, in accordance with the terms and conditions set out in the Regulations of Use of the Public Library in the Ochota District, Warsaw.

§ 2

The User declares that he has acknowledged and accepts the Terms of Use of the Library in Warsaw's Ochota District, hereinafter referred to as the Regulations and undertakes to:

1. Obey the Regulations;
2. Notify the Library about **each change of personal data**, especially change of address, within 30 days of the date on which the change was made, under pain of the effects of service of correspondence referred to in Art. 139 § 1 of the Code of Civil Procedure;
3. Take due care of borrowed library materials.

§ 3

User declares, after being informed of criminal liability resulting from Art. 233 and 286 of the Criminal Code¹, that personal data provided is correct.

§ 4

In matters not covered by this agreement, the provisions of the Civil Code and the Regulations of Use shall apply from the Public Library in the Ochota District of the Capital City Of Warsaw.

§ 5

The Reader declares that he/she agrees to the processing:

e-mail address in order to:

- notify dates of return of library materials, notify collection of ordered materials and conduct correspondence of a similar nature, notify significant changes in the Library's operations and in order to pursue potential claims.
- provide information about Library activities.

telephone number in order for:

- possible contact regarding library materials or in order to pursue potential claims.

¹ The Act of June 6, 1997 Penal Code, Journal of Laws of 2021, item 2345, 2447.



§ 6

The Agreement was drawn up in two identical copies, one for each party.

(date and Librarian's signature)

(date and Reade's signature)

The Director's Authorisation is attached to the Agreement _____
(name of the institution)

_____ for persons representing the above-mentioned institution or persons allowed to borrow library materials.

(Institution's stamp)

AUTHORISATION

I authorise Mr/Mrs/Ms

(name and surname – business position)

to represent the institution I manage

(full name of the institution)

in order to sign the Agreement with the Public Library in Warsaw's Ochota District and to borrow her collections in accordance with the current Terms of Use of the Library.

For borrowing library materials, I also authorise:

1 _____
(name and surname – business position)

2 _____
(name and surname – business position)

3 _____
(name and surname – business position)

(stamp and signature of the Director of the institution)