

Regulations pertaining to use of the Public Library “Książkomat” (Book Locker) service in the Ochota District of the Capital City of Warsaw

1. Through the “Książkomat”, the Reader can borrow and return library items from the "Przystanek Książka" library (ul. Grójecka 42) 24 hours a day.
2. The “Książkomat” can be used by Readers who have an active **library account** and have not exceeded the borrowing limit on their account.
3. To use the “Książkomat”, the Reader must book the items via the Virtual Reader Account, selecting the option of collection at the “Książkomat” or contact the librarian.
4. The reservation will be ready for collection at the “Książkomat” no later than **1 working day** from the moment it is made. If all the boxes are full, the waiting time for collecting the reservation may be longer.
5. Due to the large number and volume of the items reserved by one Reader, they can be placed in several lockers.
6. Readers will be informed when their reservation is ready to collect from the "Książkomat" via an automatically-generated email.
7. The deadline for collection from the “Książkomat” is **2 calendar days**. If the items are not collected within this given time, they will be removed from the “Książkomat” and the order will be canceled.
8. The return of the library items, registered by the “Książkomat”, will be visible on the Virtual Reader Account after the contents of the box are removed and verified by the Librarian.
9. In the case of untimely return of library items, the fee is charged on the day the return is registered in the library system, and not when it is placed in the “Książkomat”
10. Failure of the "Książkomat" or the lack of free boxes does not exempt from the obligation to return the borrowed library items in a timely manner.