



## **Rules for providing board games**

### **in the Public Library of the Ochota District of Warsaw**

1. Lending of board games is carried out by selected library branches.
2. The Reader may borrow two games at a time in one branch.
3. Each board game contains a specification containing its full equipment. Before borrowing the game the Reader should check its condition according to the attached list. Any deficiencies or damage should be reported before borrowing. Failure to report a missing element or damage is regarded as borrowing a complete game.
4. The borrowed game must be returned no later than 15 minutes before closing time.
5. The Library employee collecting the borrowed game from the Reader is obliged to check the technical condition and completeness of the game within 2 working days.
6. The return of the collection will be noted on the Reader's account after the game has been accounted for by the librarian. In case of any missing game content, the Librarian will contact the Reader for clarification.
7. In the event of damage, loss or incompleteness of the game, the Reader is obliged, in consultation with the head of the facility or an authorised person to:
  - 1) buy back the same game or,
  - 2) buy another, indicated by the librarian or,
  - 3) pay the cash equivalent of its current market price or,
  - 4) complete the missing elements.
8. The Reader undertakes to carry out one of the above-mentioned actions within a period no longer than a maximum of 14 days. All situations will be considered individually.
9. For games not returned on time the Library charges the Reader fee (Attachment No. 4 to the Regulations), which is charged for each subsequent day of their retention